

## Professional Referee Report



**The person completing this referee report must not be a relative or family member, and have known the applicant for at least 6 months.**

Thank you for agreeing to complete this referee report. This referee report asks for you to comment on questions relating to the applicant's suitability to undertake an early childhood teacher education program. We would appreciate your honesty to enable the Selection Panel to accurately assess the applicant. All comments will be treated confidentially.

Name of applicant:

Name of referee:

Home address of referee:

Contact numbers of referee:

Home:

Work:

Mobile:

I am confident I know the applicant well enough to complete this report.  Yes  No

If no, please return the form to New Zealand Tertiary College at the address noted on the reverse of this form.

1. Please indicate the length of time you have known the applicant:

2. Describe the capacity in which you have known the applicant:   
(eg. Employer, minister, kaumatua, colleague etc).

3. Describe your knowledge of the applicant's academic ability / performance:


4. Describe and provide examples of the applicant's most significant personal qualities. Examples should demonstrate each quality identified.


5. Describe the applicant's degree of involvement in activities such as spiritual, cultural, sporting, community and family pursuits. Comment on level of expertise reached and inter-personal relationships.


6. The Teaching Council of Aotearoa New Zealand states that those who are fit to teach should demonstrate the following qualities:  
Trustworthiness; honesty; reliability; sensitivity; compassion; respect for others; imagination; enthusiasm dedication; and communication.

Do you consider the applicant demonstrates the personal qualities required to work with children?

Yes     No

7. Please list circumstances where you have observed the applicant with children in the 0-8 year old age range. Describe the rapport, responsiveness, control and behaviour management style observed in each circumstance.


8. Describe the applicant’s awareness of, and commitment to social issues. Eg. Understanding and tolerance of different cultures, values and beliefs.


9. Do you consider the applicant has the stamina and health to work with young children?     Yes     No

10. Are there any special circumstances the Selection Panel needs to be aware of before selecting this applicant for a career in teaching young children?


11. Recommendation: *(Please tick one)*

- I recommend this applicant without reservation as an excellent prospect to commence an early childhood teacher program of study.
- I have concerns, but believe with work and commitment this applicant could succeed.
- I think this applicant is unsuitable to teach young children and to engage in the career path of early childhood teacher education.

12. Additional comments:


13. I am happy to be contacted for additional information and clarification if necessary.     Yes     No

14. Do you consent to NZTC sharing the information you have provided with the applicant?     Yes     No

Referee signature:

Date:

Should you have any queries, please phone NZTC on (Auckland) +64 9 520 4000 or (Christchurch) +64 3 366 8000

Please return via: **Scan and email: [enrolments@nztertiarycollege.ac.nz](mailto:enrolments@nztertiarycollege.ac.nz)**

**Fax: 09 520 4020**

or post to:    **Auckland Campus**  
New Zealand Tertiary College  
PO Box 17143  
Greenlane, Auckland 1546

**Christchurch Campus**  
New Zealand Tertiary College  
PO Box 5561  
Papanui, Christchurch 8542