

Associate Teacher Application

If you are an NZTC Applicant then please return via:

Scan and email: enrolments@nztertiarycollege.ac.nz

If you are an current NZTC student then please return via:

Scan and email: fieldpractice@nztertiarycollege.ac.nz



or post to: **Auckland Campus**
New Zealand Tertiary College
PO Box 17143
Greenlane, Auckland 1546

Christchurch Campus
New Zealand Tertiary College
PO Box 5561
Papanui, Christchurch 8542

Name of Associate Teacher:

Associate Teacher email address:

Qualification:

(Please attach a copy of your qualification to this form, unless a copy has been previously forwarded to New Zealand Tertiary College).

Education Council registration number:

Education Council practising certificate expiry date:

Please note: An Associate Teacher is required to have a minimum Diploma of Teaching (ECE) or equivalent qualification and hold full New Zealand teacher registration. An Associate Teacher is a person in an early childhood centre who provides support and guidance for students during the minimum 16 hours per week (paid or voluntary) in their home centre and during the students home centre field practice. The Associate teacher is expected to be located at the same location as the student.

Centre details

Name:

Street address:

Centre email:

Associate Teacher Declaration

In signing this document, I:

1. Confirm that the above details are correct and that I hold full New Zealand teacher registration.
2. Have read the New Zealand Tertiary College website (www.nztertiarycollege.ac.nz), understand the study requirements and am prepared to assist New Zealand Tertiary College students to complete the study requirements.
3. Am prepared to enable students to attend any required classes, field practice and distance learning block courses as for the students mode of study.
4. Accept the New Zealand Tertiary College requirements that while students may be counted as part of the teacher: child ratio during their home centre field practice placement this does not apply when participating in the triadic discussions with the Visiting Lecturer and the Associate Teacher.
5. Am aware that Associate Teachers supporting students on home centre field practice placements will not be remunerated by the College.
6. Agree to support students on out of home field practice placements by:
 - Providing relevant information about the centre to assist the students to complete field practice requirements
 - Assisting students by providing suitable times to meet for advice and guidance
 - Providing verbal and written feedback to students regarding their teaching practice as required
 - Being available for a triadic discussion with the student and New Zealand Tertiary College Lecturer during the field practice centre visit
 - Support students in any follow up requirements to complete their field practice placement
 - Taking part in professional development offered by the New Zealand Tertiary College when possible

Associate Teacher signature:

Date:

NZTC thanks you for your support in providing a quality learning environment for our students. Should you have any queries please contact NZTC at support on 09 520 400 or email atsupport@nztertiarycollege.ac.nz.